

CHERITON TOWN BUDGET FY 2023-24**PROPOSED
2023-24
BUDGET****REVENUE/INCOME**

American Rescue Plan Funding	\$0
Bank Franchise	\$30,000
Business License Fee	\$1,800
Building & Code Enforcement	\$8,000
County Cigarette Tax	\$12,000
Family Fun Day/Sponsorships	\$1,500
Federal Tax Refund	\$0
DMV Office Revenue	\$27,000
DMV Late Fee Income	\$500
e-Summons Revenue	\$1,500
Fire Department Allocation (In & Out)	\$15,000
Grant	\$500
Local Sales Tax	\$55,000
Meals Tax	\$10,000
Motor Vehicle Decals	\$13,500
Rolling Stock	\$18
Returned Check Fee	\$24
NHCO Traffic Enforcement	\$30,000
SEP Employee Contributions	\$3,000
Transient Occupancy Tax	\$2,500
Trash Collection	\$24,000
Eastern Shore Tourism Grant Funds	\$2,300 Remainder of Grant
Utility Local Consumption Tax	<u>\$1,200</u>
TOTAL REVENUE/INCOME	\$239,342

EXPENDITURES

AMERICAN RESCUE PLAN EXPENSE	\$0 See Capital Impr. Budget
ARPA Tourism Grant Expenses	\$2,300
ADMINISTRATION DEPARTMENT:	
Salaries & Wages	\$84,925 6% COLA Increase
Payroll Taxes	\$6,800
YMCA Group Membership for Town Employees	\$0
Retirement Plan for Town Employees	\$8,490
Health Benefits	<u>\$0</u>
TOTAL ADMINISTRATION DEPARTMENT	\$100,215
TOWN OFFICE EXPENSES:	
Computer Service & Mtce.	\$1,500
Postage	\$750

Printer Maintenance Agreement	\$600
Office Furniture & Supplies	\$1,500
Advertising & Promotion	\$500
Town Office Expenses - Other	\$0
Dues & Subscriptions	\$1,000
Hospitality Expenses	\$100
Meeting Costs	<u>\$50</u>
TOTAL TOWN OFFICE EXPENSES	\$6,000

TOWN OFFICE AND PARK MAINTENANCE:

Labor	\$10,600 400 hrs.
Payroll Taxes	\$850
Building Maintenance	\$2,500 See Capital Budget
Park & Playground Expense	\$2,500 Mulch
Pest Control	\$150
Security Services	<u>\$400</u>
TOTAL TOWN OFFICE AND PARK MAINTENANCE	\$17,000

BUILDING DEPARTMENT:

Building and Code Inspections	\$4,000
Payroll Taxes	\$320
2% State Code Academy Fee	<u>\$250</u>
TOTAL BUILDING DEPARTMENT	\$4,570

INSURANCE EXPENSE:

Prop., Lia., Auto, LODA, W. Comp.	\$2,500
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PUBLIC WORKS:

Sidewalk Repair	\$0 See Capital Budget
Town Improvements (TBD)	\$0
Drainage Projects	\$0
TOTAL PUBLIC WORKS	\$0

TOWN BEAUTIFICATION:

Flags & Banners	\$2,000 At Least 4 Flags w/hdwe
Landscaping	\$750
Cheriton Clean-Up Day	\$75
Signs	\$500
Contractor Expense - Mowing, etc.	<u>\$9,450</u>
TOTAL TOWN BEAUTIFICATION	\$12,775

PROFESSIONAL FEES:

Legal Fees	\$1,000
Annual Audit	<u>\$0</u>
TOTAL PROFESSIONAL FEES	\$1,000

UTILITIES:

Electric	\$17,000
Internet/Telephone	<u>\$1,500</u>
TOTAL UTILITIES	\$18,500

TOWN EVENTS	\$1,000
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DONATIONS/SUPPORT:	
Cheriton Fire Department	\$14,232
Boy Scouts of America	\$250
Cheriton/Cape Charles YMCA	\$0
E.S Public Library Foundation	\$0
Randy Custis Memorial Fund	<u>\$1,000</u>
TOTAL DONATIONS/SUPPORT	\$15,482

TRASH COLLECTION:	\$18,000
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NHCO POLICE PAYMENTS	\$23,000
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NHCO POLICE SUPPLIES/SUMMONS:	\$500
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TRAVEL EXPENSE	\$500
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MISCELLANEOUS EXPENSES:	
Election Expenses (Bi-Annual)	\$0
Stop Fee Collections	\$500
Fire Department Allocation (In & Out)	\$15,000
Miscellaneous Expenses	\$0
Risk Management Grant	<u>\$500</u>
TOTAL MISCELLANEOUS EXPENSES	\$16,000

TOTAL EXPENDITURES	\$239,342
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PROFIT / (DEFICIT) FROM OPERATIONS	\$0
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PLUS:	
Investment Account Income	\$0
Interest Income	\$0

TOTAL INCOME	\$0
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**ESTIMATED
COST**

CAPITAL IMPROVEMENT BUDGET

Sidewalk Repair - Business District	\$40,000 ARPF FUNDS
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Replace Carpet in Town Office with Vinyl

Laminate Flooring = 1,863 S.F.

\$21,600 Town Operating Funds

Replace Failing Cedar Shake Siding with
Vinyl Siding = 422 S.F.

\$5,450 Town Operating Funds

Install Guttering at Town Office to
Prevent Ponding = 200 Feet

\$2,770 Town Operating Funds

Security system at the Park

\$4,000 ARPF Funds