## Cherton Town Budget FY 2023-24

### Proposed Revenue/Income Budget 2023-24

<table>
<thead>
<tr>
<th>Revenue/Income</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Rescue Plan Funding</td>
<td>$0</td>
</tr>
<tr>
<td>Bank Franchise</td>
<td>$30,000</td>
</tr>
<tr>
<td>Business License Fee</td>
<td>$1,800</td>
</tr>
<tr>
<td>Building &amp; Code Enforcement</td>
<td>$8,000</td>
</tr>
<tr>
<td>County Cigarette Tax</td>
<td>$12,000</td>
</tr>
<tr>
<td>Family Fun Day/Sponsorships</td>
<td>$1,500</td>
</tr>
<tr>
<td>Federal Tax Refund</td>
<td>$0</td>
</tr>
<tr>
<td>DMV Office Revenue</td>
<td>$27,000</td>
</tr>
<tr>
<td>DMV Late Fee Income</td>
<td>$500</td>
</tr>
<tr>
<td>e-Summons Revenue</td>
<td>$1,500</td>
</tr>
<tr>
<td>Fire Department Allocation (In &amp; Out)</td>
<td>$15,000</td>
</tr>
<tr>
<td>Grant</td>
<td>$500</td>
</tr>
<tr>
<td>Local Sales Tax</td>
<td>$55,000</td>
</tr>
<tr>
<td>Meals Tax</td>
<td>$10,000</td>
</tr>
<tr>
<td>Motor Vehicle Decals</td>
<td>$13,500</td>
</tr>
<tr>
<td>Rolling Stock</td>
<td>$18</td>
</tr>
<tr>
<td>Returned Check Fee</td>
<td>$24</td>
</tr>
<tr>
<td>NHCO Traffic Enforcement</td>
<td>$30,000</td>
</tr>
<tr>
<td>SEP Employee Contributions</td>
<td>$3,000</td>
</tr>
<tr>
<td>Transient Occupancy Tax</td>
<td>$2,500</td>
</tr>
<tr>
<td>Trash Collection</td>
<td>$24,000</td>
</tr>
<tr>
<td>Eastern Shore Tourism Grant Funds</td>
<td>$2,300</td>
</tr>
<tr>
<td>Remainder of Grant</td>
<td>$2,300</td>
</tr>
<tr>
<td>Utility Local Consumption Tax</td>
<td>$1,200</td>
</tr>
</tbody>
</table>

**Total Revenue/Income:** $239,342

### Expenditures

#### American Rescue Plan Expense
- $0 (See Capital Impr. Budget)

#### Administration Department
- Salaries & Wages: $84,925 (6% COLA Increase)
- Payroll Taxes: $6,800
- YMCA Group Membership for Town Employees: $0
- Retirement Plan for Town Employees: $8,490
- Health Benefits: $0
- **Total Administration Department:** $100,215

#### Town Office Expenses
- Computer Service & Mtce.: $1,500
- Postage: $750
Printer Maintenance Agreement $600
Office Furniture & Supplies $1,500
Advertising & Promotion $500
Town Office Expenses - Other $0
Dues & Subscriptions $1,000
Hospitality Expenses $100
Meeting Costs $50
TOTAL TOWN OFFICE EXPENSES $6,000

TOWN OFFICE AND PARK MAINTENANCE:
Labor $10,600 400 hrs.
Payroll Taxes $850
Building Maintenance $2,500  See Capital Budget
Park & Playground Expense $2,500 Mulch
Pest Control $150
Security Services $400
TOTAL TOWN OFFICE AND PARK MAINTENANCE $17,000

BUILDING DEPARTMENT:
Building and Code Inspections $4,000
Payroll Taxes $320
2% State Code Academy Fee $250
TOTAL BUILDING DEPARTMENT $4,570

INSURANCE EXPENSE:
Prop., Lia., Auto, LODA, W. Comp. $2,500

PUBLIC WORKS:
Sidewalk Repair $0  See Capital Budget
Town Improvements (TBD) $0
Drainage Projects $0
TOTAL PUBLIC WORKS $0

TOWN BEAUTIFICATION:
Flags & Banners $2,000 At Least 4 Flags w/hdwe
Landscaping $750
Cheriton Clean-Up Day $75
Signs $500
Contractor Expense - Mowing, etc. $9,450
TOTAL TOWN BEAUTIFICATION $12,775

PROFESSIONAL FEES:
Legal Fees $1,000
Annual Audit $0
TOTAL PROFESSIONAL FEES $1,000

UTILITIES:
Electric $17,000
Internet/Telephone $1,500
TOTAL UTILITIES $18,500

TOWN EVENTS $1,000

DONATIONS/SUPPORT:
Cheriton Fire Department $14,232
Boy Scouts of America $250
Cheriton/Cape Charles YMCA $0
E.S Public Library Foundation $0
Randy Custis Memorial Fund $1,000
TOTAL DONATIONS/SUPPORT $15,482

TRASH COLLECTION: $18,000

NHCO POLICE PAYMENTS $23,000

NHCO POLICE SUPPLIES/SUMMONS: $500

TRAVEL EXPENSE $500

MISCELLANEOUS EXPENSES:
Election Expenses (Bi-Annual) $0
Stop Fee Collections $500
Fire Department Allocation (In & Out) $15,000
Miscellaneous Expenses $0
Risk Management Grant $500
TOTAL MISCELLANEOUS EXPENSES $16,000

TOTAL EXPENDITURES $239,342

PROFIT / (DEFICIT) FROM OPERATIONS $0

PLUS:
Investment Account Income $0
Interest Income $0

TOTAL INCOME $0

ESTIMATED COST

CAPITAL IMPROVEMENT BUDGET

Sidewalk Repair - Business District $40,000 ARPF FUNDS

Replace Carpet in Town Office with Vinyl
<table>
<thead>
<tr>
<th>Project Description</th>
<th>Cost</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laminate Flooring = 1,863 S.F.</td>
<td>$21,600</td>
<td>Town Operating Funds</td>
</tr>
<tr>
<td>Replace Failing Cedar Shake Siding with Vinyl Siding = 422 S.F.</td>
<td>$5,450</td>
<td>Town Operating Funds</td>
</tr>
<tr>
<td>Install Guttering at Town Office to Prevent Ponding = 200 Feet</td>
<td>$2,770</td>
<td>Town Operating Funds</td>
</tr>
<tr>
<td>Security system at the Park</td>
<td>$4,000</td>
<td>ARPF Funds</td>
</tr>
</tbody>
</table>