Date: 11/17/2021
Time: 7pm
Address: 21314 S. Bayside Road

In Attendance
Vice-Mayor Larry LeMond, Norma Spencer, Barry Downing, Bryan Sparrow, Greg Hardesty,
and Bo Lewis. Also in attendance was Town Manager Stacey Sparrow and Building and Code
Official Warren Wisneski. No members of the public were present.

Approval of Minutes
A motion to approve the minutes of the October 27, 2021, was made by Norma Spencer, 2nd
Barry Downing, unanimous.

Approval of Agenda
A motion to approve the agenda was made by Barry Downing, 2nd Greg Hardesty,
unanimous.

Mayors Report
Vice-Mayor LeMond gave an update on Mayor Davis and her recovery. Congratulations to
Bryan on his election win.

Building & Code Report
Jeb Brady has been contacted and is interested in helping with electrical inspections if the
Town of Cape Charles agrees.
To add electrical at the park using the American Rescue funding about $2500.00 dollars in
needed. This would include 8 receptacles with GFI’s that are covered, 4 20-amp breakers
and the wire and conduit.

A motion to approve the use of American rescue funding for the electrical install at the town
park was made by Norma Spencer and second by Bo Lewis, unanimous.
Town Managers Report
DMV Continues to see many people from the Hampton Road’s area. Updates about the park and parade will be given later.

Public Comment # 1
- No Comment

Old Business
As of today November 17th, Rooks Taylor is still not paid in full or gotten the bond requested. He is actively working with Northampton Insurance Agency to get the bond. If all containers and contents are not removed by 12/31/21 they will become the property of the town. A motion by Bo Lewis 2nd by Greg Hardesty Abstain Barry Downing, unanimous.

New Business
Two bids for tree removal service were read, JJC tree service for 15,000.00 dollars and A! Tree Service for 27,000 to 29,000 dollars. After discussion council voted to accept the bid from JJC Tree Service with a motion from Barry Downing a second from Norma Spencer and was unanimous.

Committee Reports
Parks & Rec- Park decorating will be on Saturday, November 27th, parks and rec will meet again on December 1st to finalize everything for the parade and concert.
Human resources- N/A
Maintenance- The shed at town office needs to be leveled because it is leaning backwards.
Budget and Finance- Reports attached
Planning Commission- N/A

Public Comment # 2
No Comment
Next Meeting- December 15th, 2021 @ 7pm.
A motion to adjourn was made by Norma Spencer with a second by Bo Lewis and was unanimous.