

CHERITON TOWN COUNCIL MINUTES

Date: 06/23/2021

Time: 7pm

Address: 21314 South Bayside Road, Cheriton, VA 23316

In Attendance

Mayor Jackie Davis, Vice-Mayor Larry LeMond, Norma Spencer, Robert Bo Lewis, and Greg Hardesty. Absent Barry Downing and Matt Yancy.

Approval of Minutes

A Motion to approve the minutes of the May 26th, 2021, town council meeting was made by Larry Lemond and second by Norma Spencer, it was unanimous.

Approval of Agenda

A motion by Norma Spencer to approve the agenda with a revision to move the American rescue to be under new business and add the resignation of Matthew Yancy as a under new business. Larry Lemond made the second and it was unanimous.

Mayors Report

The American Legion post 56 contact Mayor Davis regarding a memorial service for Jim Chapman and would like to see someone from Cheriton present for the function.

Town Managers Report

Town manager Sparrow requested from the division of motor vehicles to keep the 5% pay rate but the request was denied. VDOT Chris Isdell was contact about the TEA 21 project and still no letter of approval for the small-scale project has been received by the town. Will continue to reach out until a letter becomes available. The American Rescue Plan funding was applied for.

Building & Code Report

A permit for a large residential remodel and addition on Lankford Hwy has been applied for and issued.

Questions from citizens on sidewalks for holland lane have come in. Looking into the idea.

Public Comment #1

- No Comment

Old Business

- n/a

New Business

- A. Resignation of Matthew Yancy. Mr. Yancy submitted a letter of resignation effective June 21, 2021.

To Mayor Davis and Cheriton Town Council

Please accept this letter as my resignation from Cheriton Town Council. While it was an honor to have been elected to the council unfortunately due to some life changes, I will no longer be able to attend meetings on a regular basis or participate in other council functions. I ask the Lord's blessings on Mayor Davis and the entire Council and staff.

Matthew Yancy

Council made the decision to hold a special meeting on July 14, 2021, at 7pm to appoint an interested party to that vacant seat per Virginia state code 24.2-228 Paragraph A. Town Manager Sparrow will also contact Attorney Burdiss to file a writ of special election with the courts per Virginia State code 24.2-226 Paragraph A.

- B. American Rescue Plan Funding

The American rescue plan funding has been applied for by Mayor Davis and Town Manager Stacey Sparrow. The money will come via electronic ACH transfer from the State of Virginia in 2 deposits to the general fund. Mayor Davis and Town Manager Sparrow are requesting council to approve opening a new account to transfer these monies to for better accounting.

A motion by Larry LeMond was made to open a new account with Atlantic Union Bank at the Cape Charles branch to transfer all American Rescue Plan monies to from the General Fund Check account that is already established at Atlantic Union Bank and to transfer any monies necessary to open and establish the account on the scheduled appoint of July 15, 2021, at 3:30pm. A second was made by Norma Spencer and passed unanimously.

Committee Reports

- A. Parks and Rec- no update
- B. Human Resources- Employee SEP plans have been setup with Edward Jones.
- C. Maintenance- Lattice for Stage needs to be ordered.
- D. Budget & Finance- No update
- E. Planning Commission- A work session to refine where boundaries need to be adjusted and will be scheduled. Public hearing for DEQ CBA zoning changes will be held 7/28.

Public Comment #2

Norma Spencer, Sunnyside Road- Kats Soul food kitchen is up and running and the food is delicious.

Next Meeting

Special Meeting Scheduled for July 14th, 2021, at 7pm to appoint an interim council member to fill Matthew Yancy's resignation.

Regular meeting July 28th at 7pm.

Adjourn

A motion to adjourn was made by Larry LeMond and second by Norma Spencer, unanimous.

End: 8pm