

*Town of Cheriton*  
*MINUTES, REGULAR MEETING; JUNE 24, 2020; 7PM*

| <i>Attendance:</i>         | <i>Staff:</i>                               | <i>Public:</i> |
|----------------------------|---|----------------|
| <i>Mayor Larry LeMond</i>  | <i>Stacey Sparrow, Clerk</i>                | <i>2</i>       |
| <i>Vice-Mayor Bo Lewis</i> | <i>Warren Wisneski, Building &amp; Code</i> |                |
| <i>Barry Downing</i>       |   |                |
| <i>Jason VanMarter</i>     |   |                |
| <i>Norma Spencer</i>       |   |                |
| <i>Jackie Davis</i>        |   |                |

*Call to Order 7PM.*

*Invocation- Barry Downing*

*Pledge of Allegiance*

*A motion to approve the February 26<sup>th</sup>, 2020 minutes was made by Bo Lewis and was second by Norma Spencer, Unanimous.*

*A motion to approve the agenda as presented was made by Norma Spencer and was second by Matt Yancy, Unanimous.*

*Mayors Report:*

*Mama has taken over the business of PAPA and they are actively cleaning up the current location for their move to the new location, permits have been pulled for demolition of the existing structure and removal of some structures.*

*Alleys, firelanes are a issue in some parts of town, we need to explore options for the town to abandon these to surrounding property owners.*

*Clerk Report*

*DMV numbers are high due to COVID, more patrons have been served at our location due to closures of other offices in the state.*

*Notification from FEMA stated that the town should be completely enrolled in the FEMA flood protection program by August or September 2020.*

*Ballots for the November election have been distributed to council and included in the packets for the public for anyone interested to know who is on the ballot.*

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*Building && Code Enforcement:*

*Eighteen Building or code permits have been issued since January 1<sup>st</sup>, 2020 totaling \$5164.34*

*Of those 18 permits 6 of those were fined for working without a permit for a total of 1800.00.*

*To be able to issue citations our town needs to set up a court time and date for unresolved issues and a badge needs to be ordered to allow Warren to issue citations.*

*Public Comment #1*

*Scott Berger- Could the fire department give input on the fire lanes (Alleys?)*

*Public Hearing- Budget FY20-21*

*Scott Berger- Should the DMV numbers be increased on the projected budget due to the increase in customers that have been reported?*

*No further public comment and the public hearing was closed.*

*A motion to accept the FY20-21 Budget was made by Norma Spencer with a second from Bo Lewis and was unanimous.*

*A motion to appoint Stacey Sparrow to Town Manager effective July 1, 2020 was made by Bo Lewis and Second by Barry Downing and was unanimous.*

*New Business:*

*\$38823.00 dollars has been allocated to the town of Cheriton through Northampton county via the Cares act. The town will have the opportunity to utilize this funding until November of 2020. A preliminary budget of expenses directly related to COVID must be submitted to the county along with any invoices for expenditures directly related before the funding was received. At this time the town is expected to receive about \$3000.00 from this COVID fund.*

*A motion by Bo Lewis was made to sign the cares act agreement and return it to utilize the funds available, second by Matt Yancy and unanimous.*

*The Star Transit bus system has offered to give the town a bus shelter if the town agrees to install the shelter and covers the cost of the install. A motion to accept the offer was made by Jason VanMarter and second by Barry Downing it was unanimous.*

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*A motion to renew the Annual DMV Contract was made by Norma Spencer with a second from Barry Downing and was unanimous.*

*Committee Reports:*

*Parks & Recreation- the first parks and rec meeting since COVID began will be held on Tuesday, July 14<sup>th</sup> at 7pm. Currently Cheriton Fun Day has postponed until September 19<sup>th</sup>, 2020.*

*Public Comment #2:*

*NO COMMENT*

*The next meeting of the Cheriton town council will be held on Wednesday, July 22, 2020 at 7pm.*

*A motion to adjourn was made by Barry Downing with a second from Bo Lewis and was unanimous.*

*End 8:22PM*