

Attendance:

Council:

Staff:

Public:

Mayor Larry LeMond

Clerk Stacey Sparrow

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Vice-Mayor Robert Lewis

Attorney John Burdiss

Councilman Norma Spencer

Councilman Jackie Davis

Councilman Greg Hardesty

Councilman Barry Downing

Councilman Matthew Yancy

Call to order- 7Pm

Invocation- Barry Downing

Pledge of Allegiance

Work Session:

Amendment of Agenda- A motion to amend the agenda was made by Norma Spencer with a second from Greg Hardesty and was unanimous.

The Agenda will read as follows:

- i. Call to order
- ii. Invocation
- iii. Pledge of Allegiance
- iv. Work Session
  - A. Review of proposed Employee Handbook
  - B. Pacific Atlantic Maritime Academy (PAPA) Lease  
 Brief History of lease by Mayor, move to executive session under Virginia code 2.2-3711 closed meetings authorized for certain limited purposes. A. Public bodies may hold closed meeting sonly for the following purposes: 8. Consolation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provisions of legal advice by such counsel. Nothing in this subdivision shall be construed

to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

v. Adjournment

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Review of proposed Employee Handbook

Council discussed and reviewed the provided handbook that was written and reviewed by Councilwoman Jackie Davis and Councilman Matt Yancy. The Handbook includes all state and federal provisions and laws as well as covers sick time annual leave and holiday closures. After discussion a motion to move the handbook to legal counsel for review was made by Vice-Mayor Lewis and second by Greg Hardesty. It was unanimous.

After discussion on the Employee handbook a motion to move to executive session per Virginia Code 2.2-3711.8 was made by Vice Mayor Lewis and second by Greg Hardesty and was unanimous.

Following executive session a poll of council and mayor was taken agreeing that only the Lease for PAPA was discussed.

Poll:

Mayor LeMond- yes

Barry Downing- yes

Norma Spencer- yes

Bo Lewis- yes

Greg Hardesty- yes

Matt Yancy- yes

Jackie Davis- yes

The Town council will send a letter to PAPA with the following provisions;

1. The lease is currently in default
2. The town council is open to negotiations
3. Rent increase

4. An independent expert will need to be hired at PAPAS expense to give the town council information that she is currently compliant on all federal and state levels.

A motion by Norma Spencer and second by Greg Hardesty was made to move forward in sending the proper notifications with the information provided above to Lee Goldman with PAPA. The vote goes as follows:

Matt Yancy- opposed

Barry Downing- abstain

Norma Spencer- aye

Bo Lewis- aye

Greg Hardesty- aye

Jackie Davis- aye

Larry LeMond- no vote

Being no further items of council the motion to adjourn was made by Bo Lewis and 2<sup>nd</sup> by Greg Hardesty and was unanimous.

End 9:25PM